



**Parish Council Members -**

Chairman: Cllr S Burnett, Cllr R Morley, Cllr M Parnell,  
Cllr A Auchterlonie, Cllr S Tetlow, Cllr K Hamilton-Harris

## **Notice of Meeting and Summons to Councillors to Attend Great Bricett Parish Council**

**Dear Councillor**

You are summoned to attend the **Annual Parish Council meeting** which will be held on **Tuesday, 26<sup>th</sup> May 2026 at 7pm** at the Village Hall.

**Members of the public from the village are welcome to attend this meeting.**

**J Blackburn**  
**Parish Clerk**  
**Tel: 01449 721369**  
**Email: [clerk@greatbricett-pc.gov.uk](mailto:clerk@greatbricett-pc.gov.uk)**

### **AGENDA**

- 1) Election of Chairman of the Council**  
*(To receive the Chairman's Declaration of Acceptance of Office)*
- 2) Election of Vice-Chairman of the Council**
- 3) To receive apologies of Absence**
- 4) To receive Declarations of Interest**
- 5) To receive any Applications for Dispensation**
- 6) To approve the Minutes of previous meeting held on Tuesday, 10<sup>th</sup> March 2026**
- 7) To appoint Representatives to Committees and Outside Bodies**  
**SALC**  
**Wattisham**
- 8) Authorisation of Annual Subscriptions**  
a) Suffolk Association of Local Councils - £330.42
- 9) Public Forum -** *Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part for the rest of the meeting.*
- 10) To receive the County Councillor's Report**
- 11) To receive the District Councillor's Report –** *District Cllr Dan Pratt*
- 12) To receive the Clerk's Report including the following Financial Matters**
  - a) Clerk's Report
  - b) To receive the Finance Report
  - c) To authorise Payments and note Receipts

- d) To approve the Annual Governance Statement – 2025/26
- e) To approve the End of Year Statement of Accounts - 31st March 2026
- f) To receive the Internal Auditor's Report for 2025/26
- g) To approve the CiL Report
- h) To approve the Asset Register as at 31st March 2026
- i) To approve Direct Debits and Standing Orders

**13) Planning Applications**

- a) For discussion and decision – (including any applications / decisions received since the publication of this agenda)
- b) Decisions made by MSDC

**14) To review the Action Tracker Document**

**15) To obtain views of residents on a proposed Zebra Crossing outside Ringshall Primary School**

**16) To discuss continued noise at the Business Park**

**17) To discuss possible provision of Allotments**

**18) To discuss possible grants for Solar Panel's for the Village Hall Roof**

**19) To discuss the Land purchase and plan for its use and maintenance**

- a) Maintenance - grass cutting / replacing the fencing / charging for specific event grass cutting by request
- b) Access Gates - additional pedestrian gate access / moving the main access gate / repairing the existing main access gate
- c) Management - Village Sign relocation / new cross footpath / grants / costs and charging for use / booking process / Management responsibilities
- d) Biodiversity - tree planting / allotment space / children's play space / hedging
- e) Short term plans - 28 day rule for agricultural land / village events / car parking / marquee pitching / bonfires / village table sales
- f) Longer term plans - different access location / future Village Hall and car park site consideration

**20) To discuss Biodiversity in the parish**

**21) To discuss sewage sludge processing site near Wattisham Air Base**

**22) To receive an update on the proposed yellow lines at the junction of The Street / Pound Hill**

**23) To receive an update on the Community Woodland**

**24) To receive an update on the Village Hall**

**25) To receive an update on Footpaths**

**26) Matters to be brought to the attention of the Parish Council – Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.**

**27) To approve the dates of 2026/27 meetings**

**28) To approve the date of the next meeting – Tuesday, 7<sup>th</sup> July 2026**

**For enquiries about the meeting, please contact Jennie Blackburn, Parish Clerk  
Tel: 01449 721369 or email: [clerk@greatbricett-pc.gov.uk](mailto:clerk@greatbricett-pc.gov.uk)**