



**Parish Council Members -**

Chairman: Cllr S Burnett, Cllr R Morley, Cllr A Auchterlonie, Cllr S Tetlow, Cllr K Hamilton-Harris, Cllr A Pittock

## **Notice of Meeting and Summons to Councillors to Attend Great Bricett Parish Council**

**Dear Councillor**

You are summoned to attend the **Parish Council meeting** which will be held on **Tuesday, 15<sup>th</sup> September 2026 at 7pm** at the Village Hall.

**Members of the public from the village are welcome to attend this meeting.**

**J Blackburn**  
**Parish Clerk**  
**Tel: 01449 721369**  
**Email: [clerk@greatbricett-pc.gov.uk](mailto:clerk@greatbricett-pc.gov.uk)**

### **AGENDA**

- 1) To receive apologies of Absence – Cllr Morley / Cllr Autcherlonie**
- 2) To receive Declarations of Interest**
- 3) To receive any Applications for Dispensation**
- 4) To approve the Minutes of previous meeting held on Tuesday, 7<sup>th</sup> July 2026**
- 5) Public Forum - *Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part for the rest of the meeting.***
- 6) To receive the County Councillor's Report - County Cllr Gary Keogh**
- 7) To receive the District Councillor's Report – District Cllr Dan Pratt**
- 8) To receive an update on the Business Park – Danielle Gooderham**
- 9) To receive the Clerk's Report including the following Financial Matters**
  - a) Clerk's Report
  - b) To receive the Finance Report
  - c) To authorise Payments and note Receipts
  - d) To approve the Bank Reconciliation
  - e) To approve the Annual Salary Increase for the Clerk – hourly rate
  - f) To approve the Insurance Policy Renewal
  - g) To approve the External Auditor's Report / Re-state AGAR Section 2
- 10) Planning Applications**
  - a) For discussion and decision – (including any applications / decisions received since the publication of this agenda)

b) Decisions made by MSDC

**11) To review the Action Tracker**

**12) To discuss a Village Development Plan**

**13) To discuss a Neighbourhood Plan collaboration with other villages**

**14) To receive an update on The Meadow**

a) Fencing quotes

**15) To receive an update on Biodiversity in the parish**

**16) To receive an update on the Community Woodland**

**17) To receive an update on the Village Hall**

a) Repairs & Maintenance - Brickwork

**18) To receive an update on Footpaths**

**19) Matters to be brought to the attention of the Parish Council** – *Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

**20) To approve the date of the next meeting** – Tuesday, 10<sup>th</sup> November 2026

**For enquiries about the meeting, please contact Jennie Blackburn, Parish Clerk**  
**Tel: 01449 721369 or email: [clerk@greatbricett-pc.gov.uk](mailto:clerk@greatbricett-pc.gov.uk)**